

UNIVERSITY OF ENGINEERING AND TECHNOLOGY TAXILA

Checklist for PhD Thesis Submission

Name of Scholar ----- Reg. No.-----

Supervisor Name----- Dept. Name -----

Present Address of Scholar -----

Contact No. ----- Email: -----

Sr. No.	Detail of Documents	Status
1.	PhD Registration Notification with Date	Date: ___/___/___
2.	Admission Criteria (CGPA in Semester or % in Annual System, NTS Subject HAT/JET Test, etc.)	Yes /No (Evidence Attached)
3.	Copies of SSC, HSSC, BSc, MSc & other Credentials and CNIC	Yes / No
4.	Whether supervisor is HEC recognized or not (Attach Proof)	Yes / No
5.	RMC Members Notification	Date: ___/___/___
6.	18-Credit Hours (06-Courses) after Admission / Copy of Incomplete Transcript of Awards	Yes / No
7.	Transfer/Exemption of Courses (if Any)	Yes / No
8.	Comprehensive Result Copy (Oral + Written) & DQE Date	Date: ___/___/___
9.	Date of Topic Approval by RMC	Date: ___/___/___
10.	HEC Recognized Journal Publication (Date of Publication/Category of Journal)	Date: ___/___/___
11.	Paper Published Relevant to Research Work (HEC Recognized) specify Category	W / X / Y / Z
12.	Date of RMC-II for Evaluators with VC Approval	Date: ___/___/___
13.	Evaluators as per HEC GEP policy	Yes / No
14.	CV of Evaluator-I (attached)	Yes / No
15.	CV of Evaluator-II (attached)	Yes / No
16.	Foreign Evaluation (Both Reports)	
17.	Date of RMC-III after Foreign Evaluation	Date: ___/___/___
18.	Recommendations of BPGS for External Examiners	Date: ___/___/___
19.	VC approval for 02-Local External Examiners out of 04 Examiners	Date: ___/___/___
20.	CV for Research Area of Local External Examiners	Yes / No
21.	Results of PhD Final Viva/ Defense + CD + Thesis	Date: ___/___/___
22.	Extension in Time Limit from Academic Council & Syndicate (if any)	Date: ___/___/___
23.	Final Anti-Plagiarism Report (<19%) duly signed by PhD Scholar and Supervisor	
24.	Clearance & PhD Scholar's CV for Contact	Date: ___/___/___

Director PGS of Dept.

Assistant Registrar/Admin Officer (ASR & TD)

Remarks (If any): _____

Signature Scrutineer 1: _____ Signature Scrutineer 2: _____

Name Scrutineer 1: _____ Name Scrutineer 2: _____

Asstt./Deputy Controller (Exams)

Controller of Examinations