PRE-QUALIFICATION NOTICE FOR THE YEAR 2013-15

UET, Taxila invites sealed documents/profiles or pre-qualifications request for the year 2013-2015 from the registered services provider(s)/Firm(s) and registered companies engaged in the below mentioned traders:

- Event management, catering services for convocation and other major events
- Office Stationary/Printing Press
- Photo Copier machine maintenance
- Air Conditioner maintenance contact
- General order supplier and other emergency supply
- Provision and maintenance of furniture and fixtures for offices and class rooms/labs/library/hostels & other sections
- Electronics items, Equipments, AC, LED, Sound System, etc.
- Authorized dealers of office products/Lab Equipments, Photo Copier Machines, etc.
- Authorized dealers of computers, computer accessories, PDAs, smart phones and other communication equipment
- Medicine/ Medical Equipment
- Computer networking Items
- Printer Toners
- Carpets/Curtains/Window blinds/films
- CCTV Cameras/Walk Through Gates, Fire Fighting Extinguishers/Security and Safety Equipments/Services

Interested manufacturers/wholesalers/vendors/suppliers/service providers are requested to provide complete profile of firm/company including the following documents.

- Name, permanent address, email address telephone and fax numbers of company/firm
- Partnership deed/Articles of Association in a case of a company
- Proof of registration with income tax department
- Copy of last three years income tax returns
- Sales tax registration certificate (if applicable)
- Proof of financial standings
- Bank certificate (s) and bank statement of last six months
- List of major clients with complete address, contact numbers, and person name in case of general order suppliers, authorized dealers and whole sellers.
- List of plant, machinery & equipment in case of manufacturers/Printing Press
- An affidavit that the firm/Company have not been in litigation/black listed by any client/government/semi government and autonomous body.
- Cover letter form the company mentioning the category for which applied (in original)
- Demand Draft (non-refundable) of Rs. 5000/- in the name of Treasurer UET, Taxila any other information considered appropriate
- Firm Registration and Pre-Qualification details TOR’s are available on official website www.uettaxila.edu.pk of UET, Taxila or can be obtained from Director Procurement UET, Taxila in working hours. Pre-Qualification Notice can be seen on website "www.ppra.org.pk".

After evaluation the selected vendors will be formally informed for the selection of suppliers/vendors for year 2013-15. Treasurer UET, Taxila have reserve the right to accept or reject any or all the documents without assigning any reason whatsoever.

Last date for submission of profiles/documents is July 15, 2013

Sealed documents should be sent to:

Muhammad Gul Aziz Awan
(Director Procurement)
Phone: 051-9047477, Fax: 051-9047478, Email: director.procurement@uettaxila.edu.pk