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University of Engineering and Technology Taxila

www.uettaxila.edu.pk

**REGISTRAR'S OFFICE**

No. UETT/A&R/G2(N)/2065

Dated: 14.09.2020

**NOTIFICATION**

**RE-OPENING OF UNIVERSITY OF ENGINEERING & TECHNOLOGY, TAXILA**

As per directions by the Government and on the recommendations of the committee, comprising of Dean, Registrar, Controller of Examination, Head of Departments and Professors, headed by Vice Chancellor, University of Engineering & Technology, Taxila will re-open w.e.f. September 15, 2020. All departmental heads (Academic & Non-Academic) are directed to make ensure the pre-cautionary measures / SOPs regarding COVID-19 in true letter and spirit.

- Gathering of students is not allowed and any student found in violation of the rules/SOPs will be expelled from the University with immediate effect.
- Guidelines for Summer Semester 2020 / phase wise re-opening of Fall Semester 2020 / conduct of examination for 2<sup>nd</sup> semester, are attached as **Annexure A, B & C**.
- Multi-Purpose Hall and Day Care Facility will remain closed till the clarification from health officials.
- Transport routes will be operational.

**(Dr. Mansoor Ahmad Baluch)**  
Registrar

Copy to:

1. All the Deans of Faculties
2. All the Chairmen of Academic Departments
3. All the Heads of Non-teaching Branches / Sections
4. The Treasurer
5. The Resident Auditor
6. Secretary to the Vice Chancellor
7. PA to the Registrar

## **Guidelines for Fall Semester 2020**

### **Preamble:**

In line with decision of Government for phase wise reopening of the University and to ensure the proper implementation of guidelines, it is important that all resident students should not be allowed at the same time in the early phase of re-opening.

### **First Phase:**

Students of 1<sup>st</sup> Semester are allowed on campus from October 01, 2020 (1<sup>st</sup> Week of Academic Calendar). Rest of the students will attend courses online.

### **2nd Phase:**

Students of 7<sup>th</sup> Semester are allowed on campus in addition to 1<sup>st</sup> semester from 4<sup>th</sup> Week of Academic Calendar Fall 2020. Students of 3<sup>rd</sup> and 5<sup>th</sup> semesters will attend courses online.

### **3<sup>rd</sup> Phase:**

Students of 5<sup>th</sup> Semester are allowed on campus in addition to 1<sup>st</sup> and 7<sup>th</sup> semester from 7<sup>th</sup> Week of Academic Calendar Fall 2020. Students of 3<sup>rd</sup> semester will attend courses online.

### **4<sup>th</sup> Phase:**

Students of 3<sup>rd</sup> Semester are allowed on campus in addition to 1<sup>st</sup>, 5<sup>th</sup> and 7<sup>th</sup> semester from 9<sup>th</sup> Week of Academic Calendar Fall 2020.

### **Mode of Examination:**

Midterm examination and Final term examinations will be held on campus in designated week and all students will appear in on campus examinations.

### **Grading Mechanism:**

Based on performance of students in the semester including quiz, assignments, midterm and final term examination, grades will be calculated and that will be declared as Final grade. Relative grading mechanism will be applicable.

## **Guidelines for Summer Semester 2020**

### **Preamble:**

In line with decision of Syndicate and Pakistan Engineering Council guidelines, summer semester was offered and as University was closed due to pandemic, classes were offered online. Online academic activities including online examination facility were conducted for students in case University is closed for academic purpose due to pandemic. Online examination facility once used a student as part of one semester cannot be used in next semester as it is one time special opportunity that was provided during the period March-August due to pandemic.

### **Mode of Examination:**

End semester examinations will be held on-campus as students currently enrolled in summer semester have already availed the facility of online end semester examination so that same facility cannot be availed twice as per decision of Syndicate and PEC guidelines.

### **Grading Mechanism:**

Based on performance of students in the summer semester including quiz, assignments, midterm and final term examination, grades will be calculated and that will be declared as Final grade. Upper cap and other rules as applicable in last Summer Semester 2019 will be applicable for grading purposes.

## Guidelines for 2<sup>nd</sup> Semester Students

### Preamble:

Students currently enrolled in 2<sup>nd</sup> semester comprise of old and new batch students as old batch students were enrolled in first phase of admission last year intake Fall 2019 and new batch students were enrolled in late intake Fall 2019.

Old batch students completed first semester in regular manner and did not avail the facility of online examination.

New batch students (late intake 2019) semester was interrupted due to Covid-19 pandemic and they availed the facility of online examination.

### Mode of Examination:

Examination will be held in designated week and shall not be held before September 21, 2020.

- For new batch (late intake 2019) students, end semester examination will be held on campus as they have already availed the online examination facility as part of end semester examinations as part of first semester.
- For old batch (intake 2019), students will be given a choice to either appear in the campus based examination or online examination as they have not availed the online examination facility as part of end semester examinations as part of first semester. Student shall submit their choice using their official email on or before September 20, 2020.

### Grading Mechanism:

Based on performance of students in the semester including quiz, assignments, midterm and final term examination (on campus/online), grades will be calculated and that will be declared as Final grade. Relative grading shall be applicable.